

**GALENA PARK INDEPENDENT SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING**

**Regular Meeting**

Monday, June 13, 2022

Administration Building of Galena Park Independent School District

14705 Woodforest Blvd.

Houston, TX 77015

6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, June 13, 2022 with the following members present: President, Jeff Miller; Vice President, Adrian Stephens; Secretary, Noe Esparza; Trustees: Wanda Heath Johnson, Ramon Garza, Norma Hernandez, and Dr. John Moore, Superintendent of Schools. Elizabeth Valdez recorded the minutes. Herbert Alexander Sanchez was absent.

**REGULAR MEETING:** At 6:00 p.m., Mr. Miller called the meeting to order. Wanda Johnson opened the meeting with a prayer, Norma Hernandez presented the pledges to the American and Texas flags.

**PUBLIC COMMENT ITEMS:**

**A. Public Comment for Posted Agenda Items:**

There were no public comments for posted agenda items.

**B. Public Comment for Non-Agenda Items:**

1. Wayne Oquin, former Galena Park ISD Board Trustee, gave a public comment thanking Mr. Jeff Miller for his 25 years of service as a trustee.
2. Dr. Shirley Richardson, former Galena Park ISD Superintendent, delivered a public comment thanking Mr. Jeff Miller for his 25 years of service as a trustee.
3. Dr. John Moore, Galena Park ISD Superintendent, delivered a public comment thanking Mr. Jeff Miller for his 25 years of service as a trustee.

As soon as the Public Comment portion of the meeting was finished, Mr. Miller stepped down from his seat. Mrs. Adrian Stephens, Vice President took over the rest of the meeting.

**ADMINISTRATION OF OATH OF OFFICE TO ELECTED BOARD MEMBERS:** Judge Joe Stephens, Justice of the Peace – Precinct 3, administered the oath of office to the following:

- A. Judge Joe Stephens, Justice of the Peace – Precinct 3, administered the Oath of Office to newly elected trustee, Linda Clark Sherrard, Position 3. Pastor Dr. Leroy Lacy, Jr., assisted Judge Stephens in administering the Oath of Office to Mrs. Sherrard.
- B. Judge Joe Stephens, Justice of the Peace – Precinct 3, administered the Oath of Office to re-elected incumbent, Ramon Garza, Position 4.

**RECOGNITION:** Dr. Moore and Wanda Johnson recognized the following:

**A. Special:**

1. Galena Park ISD will recognize Nelson M. Jones III, attorney at law, for his generous donation of \$75,000 to the Fidelity Manor Alumni Association – Arthur C. Lilly Memorial Scholarship fund.

**B. Employee:**

1. Galena Park ISD will recognize the Transportation Department for being named one of the 100 Best Fleets in America.
2. Galena Park ISD will recognize Dr. Kimberly Martin, Principal of Galena Park High School, for winning the 2022 H-E-B Excellence in Education Secondary Principal award.

**C. Student:**

1. Galena Park ISD will recognize Galena Park High School and North Shore Senior High School students for receiving gold medals at the Texas Art Educators Association State Visual Art Scholastic Event held April 29-30 in San Marcos, Texas.

**BOARD COMMENTS:**

1. Wanda Johnson, wished all of the Fathers, God Fathers, Biological Father and Step Fathers a Happy Father's Day.
2. Adrian Stephens, stated that the history in the audience filled her heart, and she thanked everyone for coming out. She also thanked Jeff Miller for his leadership and his service; and she publicly welcomed Linda Sherrard to the Board.
3. Ramon Garza, thanked Jeff for having served with him for the last 12 years, it has been an honor, and he is an English buff. He also wanted to welcome Linda and he looks forward to working with her.
4. Norma Hernandez, thanked Nelson Jones for donating \$75,000 for our kids.

**REPORTS:** Mrs. Stephens introduced Harold "Sonny" Fletcher III, Senior Director for Facility Planning and Construction, who provided a 2016 Bond Program construction update.

**NEW BUSINESS – ACTION:**

Mrs. Stephens asked the Board if there was a motion to approve giving the Superintendent, or his designee, the authority to negotiate and execute contracts with Harris County Constable Precincts 2 and 3 for 19 additional school officers, which will assure that every campus and daycare has an assigned officer.

A motion was made by Wanda Johnson and seconded by Noe Esparza to approve giving the Superintendent, or his designee, the authority to negotiate and execute contracts with Harris County Constable Precincts 2 and 3 for 19 additional school officers as presented. The motion passed with a vote of 6-0-0.

**CONSENT AGENDAS – ACTION:** So that audience members might better understand the Consent Agenda process, Mr. Miller stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mrs. Stephens asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

**A. General Consent Agenda:**

1. Consider approval of the minutes for the Workshop and Regular Meeting held on May 9; and for the Special Meeting held on May 18.
2. Consider approval of the amendment to the academic calendar for the 2022-2023 school year as presented.
3. Consider approval of the Galena Park ISD appraisal calendar for the 2022-2023 school year.
4. Consider approval of the low attendance waiver application to the Texas Education Agency, for the low attendance day in March due to weather, to be removed from the calculations for average daily attendance.
5. Consider approval of the low attendance waiver application to the Texas Education Agency, for low attendance days in May due to safety, to be removed from the calculations for average daily attendance.

A motion was made by Norma Hernandez and seconded by Wanda Johnson to approve the General Consent Agenda as presented. The motion passed with a vote of 6-0-0.

Mrs. Stephens asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

**A. Financial Consent Agenda:**

1. Consider approval of the purchase of Chromebooks and management licenses for the term of June 13, 2022, through August 31, 2023, from CDW Government, Inc., Trafera, LLC, and/or Bluum USA, Inc. via TIPS 200105, Buyboard 579-19 and/or Buyboard 644-21 at an estimated amount of \$2,500,000.
2. Consider purchase approval to contract with Specialized Assessment and Consulting for the period of August 1, 2022, through July 31, 2023, via Central Texas Purchasing Alliance using Goose Creek CISD's RFP 19-017 Contracted Services and Related Products valid through June 30, 2024, at an estimated amount of \$475,000.
3. Consider approval of the purchase of 100 additional licenses into Laserfiche digital records management system from DocuNav via DIR contract number CPO-4449 at an estimated amount of \$105,000 and, professional services for 7 new digital record types, 500 hours of professional services, and annual support from DocuNav via BuyBoard contract number 625-20 at an estimated amount of \$205,000 for the period of June 15, 2022, through August 31, 2024.
4. Consider approval of the resolution committing 100% of the grant awarded funds from the Governor's Criminal Justice Division to support the District's Juvenile Justice & Truancy Prevention Grant per application number 40491-03 for the 2022-2023 school year.
5. Consider purchase approval of the Interlocal Agreement with Harris County Department of Education - Academic and Behavior School - East for 2022-2023 services in the amount of \$150,000.
6. Consider approval of the Partnership Agreement with Communities in Schools of Southeast Harris County for a total of \$475,000. The expenditures will be funded by Title 1 Funds.
7. Consider approval of the purchase of medical equipment from MacGill for the period of June 14, 2022, through August 31, 2023, via Region 19 20-7374 at an estimated amount of \$400,000.
8. Consider approval of the purchase of iPads and Apple Pencils for the term of June 14, 2022, through August 31, 2022, from Apple Inc. via DIR-TSO-3789 at an estimated amount of \$300,000.

9. Consider purchase approval of curriculum for the term of August 1, 2022, to August 1, 2023, from TeachTown via Buy Board Contract #653-21 at an estimated amount of \$390,000.
10. Consider approval of the award for RFP-22-008 General Merchandise for the period of July 1, 2022, through June 30, 2023, estimated annual expenditure of \$500,000 with the following vendors:
- A Plus Trophy LLC
  - Alamo Music Center
  - American Ceramic Supply Company
  - American Challenge
  - Audio Resource Group
  - B.E. Publishing
  - Brady Hull & Associates, L.C.
  - BSN Sports LLC
  - Bucks Wheel & Equipment Co.
  - Bull Market Promotions
  - Cady Studios, LLC
  - Carolina Biological Supply Company
  - Cavendish Square Publishing LLC
  - Children Bilingual Books
  - Coast To Coast Computer Products, Inc.
  - CommLine Cabling, LLC
  - Delegard Tool of Texas, Inc.
  - Flinn Scientific, Inc.
  - Formal Fashions Inc.
  - Foundations In Teaching
  - Game One and Barcelona Sporting Goods
  - Gandy Ink
  - Gateway Printing & Office Supply, Inc.
  - Graphics Unlimited, Inc.
  - Gulf Coast Specialties
  - Havard Welding Supply Co Inc
  - Hobby Lobby Stores, Inc.
  - J.A. Davis Advertising
  - Junior Library Guild
  - Lakeshore Learning Materials, LLC
  - Lopez School Bus Upholstery
  - Luxury Goods Company LLC.
  - Music in Motion Inc.
  - Next Level Libraries LLC
  - Okapi Educational Publishing, Inc.
  - Pacific Learning, Inc
  - Phase 3 Services LLC
  - Positive Promotions, Inc.
  - Rosen Classroom
  - Sam Bassett Lumber Co.
  - Scholastic Inc.
  - School Life
  - Seven Sides Publishing
  - Shiloh Printing
  - Southern Floral Company
  - Stadium Creations
  - Steve Weiss Music Inc.
  - Sunline Products
  - Sweet Pipes
  - Teachers Discovery

Techland Houston  
Texas Art Supply Co.  
TexGas Welding Supply, LLC  
The Document Group Inc.  
The Master Teacher, Inc.  
Uvalde Ace Hardware  
US Games  
Woodwind & Brasswind

11. Consider approval of the award for RFP-22-009 Catering Services for the period of July 1, 2022, through June 30, 2023, estimated annual expenditure of \$500,000 with the following vendors:

Alonti Catering  
Antonio's Pizza and More  
Boudreaux's Cajun Kitchen  
Caleb's Southern Komfort  
Pollos y Carnes Asadas El Regio  
Chick-fil-A  
Crumbcakes Coffee House LLP  
Dan & Di Corporation  
Domino's  
El Jalapeno Restaurant LLC  
Flossies BBQ  
Franchise of Panera Bread Café  
Gringos Mexican Kitchen #2 Inc.  
Hobo's Sandwich Shop, Inc.  
Iguana Joes Bw8 Inc.  
Jason's Deli  
Kings BBQ, LLC  
La Brisa ice Cream  
Las Paloma's Mexican Restaurant  
Lenox Barbecue & Catering, Inc.  
Little Gringo's Kitchen LLC  
Lunas Mexican Restaurant  
Mr. Gatti's  
Nothing Bundt Cakes (Pasadena)  
Nothing Bundt Cakes (Baytown)  
PaisleyJoumee  
Papa John's  
Peter Piper Pizza  
Saltgrass Steakhouse in I-10 East Freeway, Houston  
Savannah Cafe and Bakery  
Southern Ice Cream  
Sweets by Regina  
The Teapot Depot  
The Bite Shack  
Tomas Bakery, LLC

12. Consider approval of the proposed Budget Amendments for the month of May 2022.
13. Consider approval of the purchase of science instructional materials for the term of June 15, 2022, through July 1, 2023, from Sargent Welch, via Buyboard Contract #653-21, at an estimated cost of \$200,000.
14. Consider approval of the purchase of science instructional materials for the term of June 15, 2022, through July 1, 2023, from Hand2Mind, via 57- Region 6 Contract #13-21, at an estimated amount of \$100,000.
15. Consider approval of the purchase of science instructional materials for the term June 15, 2022, through July 1, 2023, from Carolina Science, via 85-Choice Partners Contract #20-051SG-01, at an estimated total cost of \$300,000.
16. Consider approval of the purchase of Dell computers for the term of June 14, 2022, through May 31, 2023, from Dell Computer Corporation via TX DIR-TSO-3763 at an estimated amount of \$140,000.

17. The Educational Support & School Administration Department is requesting to purchase a three-year subscription to School Status via TIPS Contract # 220105 for the term of September 1, 2022, through August 31, 2025, at an estimated amount of \$120,000.
18. Consider approval of the purchase of two ATech Training Smarter Car Labs for the term of June 14, 2022, through August 31, 2023, from Lab Resources, Inc. via BuyBoard 653-21 at an estimated amount of \$132,000.
19. The Technology Department is requesting to purchase network equipment for the term June 13, 2022, through August 31, 2022, from NetSync Network Solution via DIR-TSO-4167, TIPS 21050301 and DIR-CPO-4430 at an estimated amount of \$350,000.
20. The Technology Department is requesting to purchase 16-port charging towers for the term June 13, 2022, through August 31, 2022, from Prime Systems via BuyBoard # 661-22 at an estimated amount of \$408,000.
21. The Technology Department is requesting to purchase interactive panels for the term June 13, 2022, through August 31, 2022, from Prime Systems via BuyBoard # 661-22 at an estimated amount of \$250,000.
22. The Technology Department is requesting to purchase Chromeboxes and Google management licenses for the term June 13, 2022, through August 31, 2022, from CDW Government LLC via TIPS 200105 at an estimated amount of \$120,000.
23. Consider approval of the purchase of computer peripherals for the term of June 13, 2022, through August 31, 2023, from B&H Photo Video via OMNIA R201202 at an estimated amount of \$250,000.
24. Consider approval of the purchase of library tables, storage, bookcases, and science tables for Pyburn Elementary School from Tesco Industries, LP (Tesco Learning Environments), via BuyBoard Contract #667-22, for an estimated amount of \$150,000.
25. Consider approval of the purchase of two special needs buses for student transportation from Thomas Bus Gulf Coast GP, Inc., in the amount of \$162,450 via BuyBoard Contract #630-20.
26. Consider approval for the renewal of RFP 19-004 Garbage Collection Services for the period of July 1, 2022, through June 30, 2023, from Waste Connections of Texas, LLC., at an estimated annual expenditure of \$325,000.
27. Consider approval for the award of RFP 22-011 Commercial Kitchen Equipment for the period of July 1, 2022, through June 30, 2023, for an estimated expenditure of \$2,000,000 to vendors listed below:  
Grady's Foodservice Equipment & Supplies  
Kommercial Kitchens  
Mercaterra Atlantic LLC  
Mission Restaurant Supply  
Pasco Brokerage, Inc.  
Strategic Equipment, LLC
28. Consider approval for the renewal of RFP 19-006 University Interscholastic League Student Athletic Insurance for the period of August 1, 2022, through July 31, 2023, with Health Special Risk, Inc., at an estimated annual expenditure of \$230,000.
29. Consider approval of the Interlocal Agreement with Harris County Department of Education Services - Highpoint East Campus for the term of August 22, 2022, through June 5, 2023, at an estimated cost to exceed \$103,500.
30. Consider approval of a 3% of midpoint general pay increase for all employees tied to the Administrative Professional, Clerical/Paraprofessional, Instructional Aide, Technology and Auxiliary pay ranges.
31. Consider approval of the Compensation Plan for the 2022-2023 school year.

A motion was made by Noe Esparza and seconded by Norma Hernandez to approve the Financial Consent Agenda as presented. The motion passed with a vote of 6-0-0.

**INFORMATION:** The following documents were presented for information:

**A. Sonya Haidusek-Niazy, Chief Financial Officer/Deputy Superintendent for Operational Support, presented:**

1. 2016 Bond Program Financial Report as of April 30, 2022
2. Donation Report for May 2022
3. Comparative Tax Collection Report for the period of September 1 through April 30 for fiscal years 2020-2021 and 2021-2022

**B. Elizabeth Lalor, Deputy Superintendent for Educational Support and School Administration presented:**

1. Early Head Start Policy Council Meeting Minutes from April 2022
2. Early Head Start Update and Fund 205 Expenditure Report Summary from April 2022

At 6:53 p.m., the Board met in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. **Section 551.071 Attorney/Client Consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law.**
- B. **Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee.**
  - 1. Consider Board Member responsibilities.
  - 2. Consider Superintendent responsibilities.
  - 3. Board Vice President, Adrian Stephens, will lead the Trustees as they discuss and appoint new Board Officers for the 2022-2023 school year.

At 7:07 p.m., Mrs. Stephens announced that Executive Session was adjourned, and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mrs. Stephens called for a motion to elect Adrian Stephens for the office of President of the Galena Park ISD Board of Trustees for the 2022-2023 school year.

A motion was made by Wanda Johnson and seconded by Noe Esparza. The motion passed with a vote of 6-0-0.


Mrs. Stephens called for a motion to elect Noe Esparza for the office of Vice President of the Galena Park ISD Board of Trustees for the 2022-2023 school year.

A motion was made by Norma Hernandez and seconded by Ramon Garza. The motion passed with a vote of 6-0-0.

Mrs. Stephens called for a motion to elect Norma Hernandez for the office of Secretary of the Galena Park ISD Board of Trustees for the 2022-2023 school year.

A motion was made by Ramon Garza and seconded by Wanda Johnson. The motion passed with a vote of 6-0-0.

There being no other business before the Board at this time, the meeting was adjourned at 7:09 p.m.



Adrian Stephens, President

ATTEST:



Norma Hernandez, Secretary